

MOST URGENT - EXAMINATIONS

**GOVERNMENT OF TAMIL NADU
DEPARTMENT OF TECHNICAL EDUCATION**

From

To

The Chairman
Board of Examinations
Directorate of Technical Education
CHENNAI - 600 025

The Principal of all Polytechnic Colleges

Letter No: 105218/DOTECC/OCT2024/ExamFee/FSLE dated 08.10.2024

Sir/Madam,

Sub: Board Examinations - Oct 2024 - Examination Fee Collection - Newly Admitted First Year & Lateral Entry Candidates (Without Fine) - Reg.

The Principals are requested to collect the examination fees from the newly admitted First Year and Lateral Entry Candidates (without fine only) and remit the same into the DOTE account through online payment gateway (<https://dipexamstndte.in>) only, strictly adhering the following schedule:

Without Fine	With Fine (Rs. 150)	With Tatkal Fine (Rs. 750)
09.10.2024 to 16.10.2024	Not Available	Not Available
<ul style="list-style-type: none">Fees to be collected from all eligible students (Regular & Supplementary) by the Institutions.List of Candidates to be uploaded, by the Institutions, in the DipExOnline portalCollected fees to be remitted by the Institutions through Online Payment Gateway only available in the DipExOnline portal.	<p>Direct Payment of Examination Fees by Newly Admitted Candidates is not available.</p> <p>Hence all newly admitted students should pay their examination fees through their Institutions only on or before 16.10.2024.</p>	

- Remittance of Examination Fees by Institutions (Government, Aided & Self Financing) through Indian Bank Multi Utility Chalan OR Demand Draft OR in any other mode **will not be permitted.**
- Newly Admitted First Year & Lateral Entry Candidates can pay the Examination Fees through Institutions only (i.e. without Fine) up to 16.10.2024.
- There is no provision for direct payment of Examination Fees by newly admitted First Year & Lateral Entry Candidates (i.e. with Fine and with Tatkal Fine).

Diploma Examination Fee Structure

Description	Regular & Supplementary
Fee per subject	Rs. 65
Marksheet Fee per marksheet	Rs. 40
Application Fee per candidate	Rs. 30

Important Deadlines for Institutions

	Date	Day	Time
Activation of Fee Collection Module	09.10.2024	Wed	10:00 am
Last Date for Registration of Candidates by Institutions (without Fine)	16.10.2024	Wed	11:59 pm
Last Date for Remittance of Collected Examination Fees through <ul style="list-style-type: none"> • Online Payment Gateway only for all Institutions (Government, Aided & Self Financing Institutions) 	17.10.2024	Thu	10:00 pm

Registration of Candidates FY & LE by Institutions (without Fine)

Registration of Candidates by Institutions can be done in the dipexamstndte.in using the following module:

Pre-Examination > Registration of Candidates FY & LE (without Fine)

This module has the following options:

Download CSV	NR Edit (all newly admitted candidates) can be downloaded as CSV file
Upload CSV	Upload details of candidates (both first year & lateral entry) who paid examination fees at the Institutions (without fine only).
Clear Registrations	It will clear all Registration Data
Draft Copy	Draft Copy of FY & LE Candidates Registered (without fine)
Final Copy	Final Copy of FY & LE Candidates Registered (without fine)

The downloaded CSV file has the following columns/heading:

- REGNO (Register Number)
- NAME (Name of the Candidate)
- NCNO (Course Code)
- LASTAPPR (FY for First Year & LE for Lateral Entry)
- EXAMFEE (Examination Fees)
- FEEPAID (Y [default] if the candidate paid the exam fees, N otherwise)

If any of the eligible candidates in the CSV file have not remitted Examination Fees without Fine, change FEEPAID flag from Y to N. Before uploading take a print out of the CSV file and verify it thoroughly.

Before taking final copy, please verify the Draft Copy in all aspects. After taking Final Copy, the module will be frozen and Upload CSV & Clear Registrations options will be disabled.

No request for corrections / addition / deletion in Registration of Candidates will be entertained at later stage. Do not include any other additional column such as serial number etc. OR change the column name/heading.

Payment of Fees (without Fine only) by Institutions

The institutions after finalizing the Registration of Candidates (without fine), are requested to pay the Examination Fees (including the amount collected for combined marksheets) through

Government, Aided & Self-Financing Polytechnic Colleges

- through online payment gateway available in the DipExOnline portal.

Payment of Examination Fees by Indian Bank MU Chalan OR in any other mode will not be permitted for all Institutions (Government, Aided & Self Financing).

Expenditure incurred in printing Soft Copy of Combined Marksheets

Necessary instructions to reimburse the expenditure incurred in printing Oct 2024 Combined Marksheets will be issued as a separate circular.

Important Instructions

- In case of any discrepancy in the NR Edit, please send an email to dipexonline@gmail.com
- **No request for corrections/deletions/additions in the Registration of Candidates will be entertained at later stage.**
- No request for extension of time will be entertained.
- Examination Fees once paid cannot be refunded OR adjusted.

- In case of shortfall of examination fees OR fees not remitted within due date, Hall Tickets will not be released.
- Institutions should upload Registration List (without fine) on or before 16.10.2024 (Wednesday) 11:59 p.m. and remit the Examination Fees through online payment gateway (<https://dipexamstdte.in>) on or before 17.10.2024 (Thursday) 10:00 p.m.
- For portal related/technical queries, please send email to dipexonline@gmail.com

Chairman
Board of Examinations

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